



## Digital Preservation: Initial Questions

ATALM Pre-conference, October 8, 2019

Photograph Preservation, Selection, and Digitization Planning

Use this worksheet as you begin digital preservation conversations at your institution. You will think of three people who will be involved in digital preservation storage at your institution, create a short list of the digital preservation information you already know, and three activities or questions that you will investigate in the next three months. This worksheet is developed from the Digital POWRR Project 3-3-3 Action Plan (<https://digitalpowrr.niu.edu/>).

### **What roles in our institution are related to digital storage? Who should be involved in ongoing conversations and decisions?**

\*List THREE people that you can discuss digital storage within the next few months. Can list roles or names:

1.

2.

3.

### **What do we already know? Or what do we already have in place?**

Make note of any steps (at least three) you have already taken towards storage or a digital preservation plan. *What kind of storage media to you use? Do you use any cloud storage? What plans or workflows do you currently follow for saving digital files for the long term?*

1.

2.

3.

**What do I need to know or find out about digital preservation?**

List THREE questions about digital preservation that are your top priorities to understand more about, or get put in place (look back to the Digital Preservation slides and resources provided in the workshop for ideas).

1.

2.

3.